CHARLES TIMM

charles@charlestimm.com | 973 563 6811 | charlestimm.com

Professional Experience

Author – Clifton, NJ – 2023 to Present
- Writing, editing, formatting, and cover design of self-published fiction
- Further expanding existing readership through targeted online marketing

Contributing Writer, The Epoch Times – New York, NY – 2022 to 2023
- Story development, research, and fact-checking for the Arts & Culture section
- Coordinating with editors from a remote office

Contributing Writer, Clifton Merchant Magazine – Clifton, NJ – 2019 to 2021
- Story development, news gathering, and interviewing for a 17,000-circulation local magazine
- Accountable directly to the publisher

Author – Clifton, NJ – 2013 to 2018
- Wrote, edited, formatted, and designed the cover of a self-published poetry book
- Steady readership growth achieved through website and social media efforts

Content Manager, The Muse Marketing Group – Verona, NJ – 2012 to 2013
- Created a variety of written content, improving engagement across a dozen client websites
- Ongoing client marketing through email, social media, press releases, and newsletters

Contributing Writer, The Alternative Press – Morris County, NJ – 2010 to 2011
- Covered city councils, school boards, and community events for an online local newspaper
- Developed sources and contacts for early access to facts, interviews, and photography

Contributing Writer, The Caldwells Patch – Caldwell, NJ – 2009
- Researched and wrote community-news articles for AOL's Patch.com online news source
- Helped establish community trust of a fledgling organization

Freelance Business Writer – Clifton, NJ – 1997 to 2008
- Wrote content for press releases, brochures, websites, and speeches
- Assembled a core clientele of real estate professionals

Managing Editor, Summit Observer – Summit, NJ – 1996
- Led the editorial team in writing and editing all articles for an involved community newspaper
- Designed page layouts, coordinating across all departments to successfully meet every deadline

Staff Writer & Copyeditor, Wayne Today/Suburban Life – Butler, NJ – 1992 to 1996
- Guided the freelance editorial teams, while writing and editing for two community newspapers
- Contributed to page layouts, coordinating with photo and production departments

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Education

Playwright's Theatre – Madison, NJ – 2013 to 2014
- Contributed to a supportive, round-table atmosphere for developing plays through mutual critique
- Discussed drama's power to manipulate versus its immense creative opportunities

The Michael Chekhov Acting Studio – New York City – 2012 to 2015
- Fostered sensitivity and interpersonal skills through studying the Michael Chekhov acting method
- Strengthened use of the imagination and physical movement for better human connection

Action Theatre Conservatory (ATC Studios) – Clifton, NJ – 2009 to 2011
- Gained significant personal growth and deportment through the study of acting and speech
- Achieved a perfect record of attendance across 9 courses

Gotham Writers' Workshop – New York City – 2002 to 2003
- Online fiction workshop covering plot, point of view, character, setting, and dialogue
- Online nonfiction workshop covering essay, memoir, feature, profile, and travel writing

Clifton Adult Evening School – Clifton, NJ – 2001 to 2002
- Satisfactory completion of two-semester, continuing-education course in public speaking
- Focused on the varying demands of public address, interviewing, and professional-speech etiquette

The Writers Studio – New York City – 1999 to 2002
- Attended technique-centered fiction & poetry-writing workshops leading to publishable pieces
- Studied under future Pulitzer-Prize-winning poet Philip Schultz

Moritz School – New York City – 1998
- Completed legal proofreader training, including Red Line, Black Line, Team Reading, and Edgar

Rutgers University Journalism Resources Institute – New Brunswick, NJ – 1997
- Studied methods of effective reporting of municipal and school budgets

William Paterson College – Wayne, NJ – 1992
- Bachelor of Arts in English: Writing Concentration, Named to National Dean's List

Skills

- Familiar with HTML, CSS, PHP, MySQL, YouTube, Gimp, Kdenlive, LibreOffice, Scribus

Personal Interests

- Jazz Piano, Off-Grid Living, Entrepreneurship, Holistic Health